Creating New TIP Folders

If you need a new TIP project added to the server, simply fill out the Roadway Request Form. After the TIP project folder has been created on the server, a Roadway Support Specialist will contact you so that you can <u>add the TIP to</u> <u>your MapDrive</u>.

All new TIP #'s added to the server will have a set directory structure of the NCDOT Unit's folders. Below is the standard folder structure for Roadway Design.

Roadway

- AutoTurn
- Capacity
- Doc
- Dtm
- Estimate
- Func
- HearingMaps
- IFiles
- Inp
- Pictures (for storage of digital cam pix)
- Proj
- Shp
- Wedging
- Xsc

All GPK files will be stored in the GPK directory. This will allow ALL users (including those outside of Roadway) to set the Geopak preferences to R:\GPK and you will never have to change the path again!

Additional "TIP" Designations

- Functional projects are now given a TIP # resembling SWP0000 (SWP=State Wide Planning).
- Special Projects are now PS0000. This is the "Catch-All" category.
- Feasibility Studies have TIP # resembling FS0000.